

# NCBiotech Grant FAQ

## Calculating person months on the budget form:

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Person months is the metric for expressing the amount of time funded by the Center that PI(s), faculty and other personnel devote to a specific project. This is not the same as percent effort as defined by federal granting agencies. *Only calculate person months for personnel supported by Center funding for your project.*

To calculate person months, divide the dollar amount budgeted from the grant for personnel support (salary only) by the total salary that person will receive. Do not include benefits in this calculation. Prorate the resulting value based on the type of appointment that person has (annual, 9 month, summer only). See the examples below (see separate FAQ regarding benefits).

### 12 month calendar appointment:

Calculate person months by dividing the dollar amount requested from NCBiotech for salary by the annual salary for the personnel. Multiply this result by 12 months to get the person months.

$$\frac{(\text{salary requested from Center})}{(\text{annual salary})} * 12 = \text{person months}$$

For example, \$22,500 is budgeted for a post-doctoral fellow for one year. His/her annual salary equals \$45,000. In this case:

$$\frac{\$22,500}{\$45,000} * 12 = 6 \text{ person months}$$

That is, \$22,500 will pay 6 months of salary for the post-doc. Put "6" in the Person Months column of the budget sheet for the post-doctoral fellow.

### 9 month academic year appointment:

Calculate person months by dividing the dollar amount requested from the Center for salary by the academic year (9 month) salary for the personnel. Multiply this result by 9 months to get the person months request.

$$\frac{(\text{salary requested from Center})}{(9 \text{ month salary})} * 9 = \text{person months}$$

For example, \$3,000 is budgeted for a PI for one year. The PI's 9 month salary equals \$60,000. In this case:

$$\frac{\$3,000}{\$60,000} * 9 = 0.45 \text{ person months}$$

That is, \$3,000 will pay 0.45 months of salary for the PI. Put "0.45" in the Person Months column of the budget sheet for the PI.

### 3 month summer term appointment:

Calculate person months by dividing the dollar amount requested from the Center for salary by the summer term (3 month) salary for the personnel. Multiply this result by 3 months to get the person months request.

$$\frac{(\text{salary requested from Center})}{(3 \text{ month salary})} * 3 = \text{person months}$$

For example, \$8,000 is budgeted for a summer student for one summer. The student's 3 month summer pay equals \$8,000. In this case:

$$\frac{\$8,000}{\$8,000} * 3 = 3 \text{ person months}$$

That is, \$8,000 will pay 3 months of salary for a summer student. Put "3" in the Person Months column of the budget sheet for the student.